

# ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

## Format for Compliance Report for the year 2009-10 to be submitted alongwith Mandatory Disclosure

- *Last date of submission of Compliance Report – 31/08/2009*
- *Compliance Report to be submitted at the concerned Regional Office.*
- *Alongwith Data Sheet for extension of approval*



**All India Council For Technical Education**  
**7<sup>th</sup> Floor Chanderlok Building, Janpath, New Delhi - 110001**

**Phone: (011) 23724151 to 23724157 Fax: (011) 23724162/74/76**  
**Website: [www.aicte.ernet.in](http://www.aicte.ernet.in)**

### *Important information for filling up the compliance report*

- *The institution is required to submit two copies of the Compliance Report as per prescribed format along with mandatory disclosure to the concerned Regional Office latest by 31<sup>st</sup> August 2008.*
- *The Compliance Report should be submitted alongwith a processing fee of Rs. 50,000/- in the form of demand draft in the favour of Member Secretary, AICTE, payable at New Delhi. The compliance reports without the processing fee will not be accepted.*
- *The information in the compliance report should be filled up strictly as per the prescribed format. Compliance Reports with incomplete information will not be accepted.*
- *All the annexures should be indexed with page numbers and signed by the authorized signatory of the institution.*

# FORMAT FOR COMPLIANCE REPORT

All the existing technical institutions are required to submit the following information both in the form of hard and soft copy by 31/08/2009.

## 1 i) Name and Address of the Institution

Name		
Address	Permanent Location as approved by AICTE Old Dhamtari Road, Vill-Sejbahar, Raipur (C.G.) 492015	Temporary Location (if applicable)
Village	Sejbahar	
Taluk	Raipur	
District	Raipur	
Pin Code	492015	
State	Chhattisgarh	
STD Code	0771	Phone No: 2103147
Fax No.	2103147	E-Mail: principal_ngec@yahoo.com
Nearest Rly Station	Raipur	
Nearest Airport	Raipur	
Web site	gecraipur.ac.in	
File No with date of first approval : ENGG/APPROVED/2006-07, MAY 10, 2006 <u>Annex. - 01</u>		

## 1 ii) Information regarding Mandatory Disclosure:

- a) Whether the Mandatory Disclosure is hoisted on the institutional website: Yes  No
- b) If yes, web-site address on which Mandatory Disclosure is available: gecraipur.ac.in
- c) Whether the faculty information provided in the Mandatory Disclosure is same as being submitted in the Compliance Report. Yes  No
- d) Whether the information provided in the Mandatory Disclosure is being regularly updated. Yes  No  , Date on which the Mandatory Disclosure was last updated: July 2008

## 1 iii) Whether the institution is operating at temporary location (if so provide details of permanent location alongwith survey no.)?

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## 2 i) Name and Address of the Society / Trust

Name			
Address	--- NA ---		
Pin Code		STD Code	
Phone No.		Fax No.	
E-Mail		Web site	

2 ii) Brief details regarding background of the Trust/Society, Governing body members, etc.

NA

3 Name and Designation of the Head of the Institution (*Principal / Director*)

<b>Name</b>	Dr. M. L. Dewangan				
<b>Designation</b>	Principal	<b>Qualification &amp; Ph.D. (MECH)</b>	<b>Highest Degree</b>	<b>Specialization</b>	<b>Total Experience</b>
		Experience : 38 Years			
		Date of Birth: 27.08.1947	Ph.D.	Solid Mechanics & Production Technology	38 Years
<b>STD Code</b>	0771	<b>Phone No. (O)</b> 2103147	<b>Fax No.</b>	2103147	
<b>STD Code</b>	0771	<b>Phone No. (R)</b>	<b>Fax No.</b>	-----	
<b>E-Mail</b>	principal_ngec@yahoo.com	<b>Mobile No</b> 93007 – 72422	<b>Date of joining the institution:</b> 29.06.2009		

4. Type of Technical Institution (*Tick ✓ whichever is applicable*)

- i) University Dept./Constituent College of University/Deemed to be University
- ii) Central / State Government
- iii) Government Aided
- iv) Self-Financing (Minority)
- v) Self-Financing (Non-Minority)
- vi) Any other (Please specify)

5. Information on Establishment of the Institution

- i) Year of Establishment **2006**
- ii) Date on which first approval was accorded by the Council **2006**
- iii) Year of Commencement of the first batch **2006-07**
- iv) Details of Last extension letter with year of approval **2008-09**

**6. Whether there is any change of Name of the Institution, Society / Trust and Location of the Institution after AICTE approval? If yes, enclose details**

- i) Whether the name of the Society has been changed Yes  No   
If yes, give details **In earlier it has known as UIT,**  
**Pt. Ravishankar Shukla Campus, Raipur**
- ii) Whether the composition of the Society has been changed Yes  No   
If yes, give details
- iii) Whether the name of the Institution has been changed Yes  No   
If yes, give details **In earlier it has known as UIT,**  
**Pt. Ravishankar Shukla Campus, Raipur**
- iv) Whether the Institution is functioning at temporary site Yes  No   
If yes, give details
- v) Whether the Institution has changed its permanent location Yes  No   
If yes, give details

**7. i) Whether there is any Court Case filed by the Institution against AICTE which is in progress? (Please tick (✓) appropriate box)**

Yes  No

**If yes, then give details with name of the Court, Writ Petition No. Subject Matter and Latest Status.**

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7. ii) Whether there is any case of Malpractices / Complaints/ or being penalized on account of non-submission of compliance within the cut-off-date, making excess admissions etc. against the Institution ? if yes, provide details

NA

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8. Name and Address of the Affiliating University

<b>Name</b>	Chhattisgarh Swami Vivekanand Technical University, Bhilai		
<b>Address</b>	North Park Avenue, Sector-8, Bhilai (C.G.) 490009		
<b>Pin Code</b>	490009	<b>Period of Affiliation</b>	2008-09
<b>STD Code</b>	0788	<b>Phone No.</b>	2261311
<b>Fax No.</b>	2261411	<b>E-Mail/ Web site</b>	www.csvtu.ac.in

9. i) AICTE approved existing course(s) of study during academic year 2008-2009

			AICTE Approved Intake during last 4 years								
	Courses	1 <sup>st</sup> Year of approval by AICTE (give approval ref. no. & date)	2009-2010		2008-2009		2007-2008		2006-2007		Status of Accreditation (Validity period)
			Sanctioned intake	Actual admissions	Sanctioned intake	Actual admissions	Sanctioned intake	Actual admissions	Sanctioned intake	Actual admissions	
UG(FT)	BE	ENGG/AP PROVED/ 2006-07, May 10, 2006	308	286	308	271	308	288	240	204	
UG(PT)											
PG(FT)											
PG(PT)											

FT: Full Time, PT: Part Time



10. i) Whether the Institution is sharing its facilities / premises with any other Institution or running any unapproved Programmes? If yes, give details.

Yes

No

A. Name of the other Institutions, which are sharing the facilities

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B. Unapproved course(s) functioning in the college premises, its duration and intake

-----NA-----

S. No.	Courses	Approving Authority	Affiliating Body	Degree / Diploma / Certificate	Duration (Years)	Sanctioned Intake	Actual Admissions during 2008-09
<b>TOTAL</b>							

10 ii) Whether admissions under PIO / Foreign Nationals quota has been approved for your institution by the AICTE? If yes, give details. -----NA-----

S. No.	Courses	Sanctioned Intake 2008-2009	Actual Admissions

11. Status of Compliance of Specific Conditions / Deficiencies Communicated in the Last Approval/Extension of Approval by AICTE.

S.No.	Deficiencies Communicated / Specific Conditions	Compliance Report
	<b><u>Annex. - 02</u></b>	

12. (i) Particulars of the Full Time Principal/Director of the institution

Name :  Date of Birth :  Academic qualifications (with field of specialization) :  Details of Experience (Academic / Industrial) :  Date of the appointment in the present institution :	<b>Dr. M. L. Dewangan</b>
	<b>27.08.1947</b>
	<b>Ph.D. (Solid Mechanics)</b>
	<b>M. Tech (Production Technology)</b>
	<b>38 Years</b>
	<b>29<sup>th</sup> June 2009</b>

12

## ii) (a) \*Faculty Position for the existing programme(s) (Programme-wise)

Name of the Programme (UG & PG)	Total Sanctioned Intake (last 4 yrs. for Engg./Arch./HMCT/ Pharmacy/ Applied Arts etc. , last 3 yrs. for MCA and last 2 yrs. for MBA/ PGDBM)	Total number of Faculty required as per norms (column 2 divided by 15)	Details of Faculty Available						Nature of Appointment		
			Professors (Rs. 16400-22400 scale) Ph.D. / Non Ph.D.	Assistant Professors / Readers (Rs. 12000-18000)		Lecturers (Rs.8000-13500)	Total	Others/ visiting faculty	Total number of faculty Permanent & Approved by University	Total number of faculty on adhoc Basis	
1	2	3	4	5	6	7	8	9	10		
			Ph. D.	Non Ph.D	Ph. D.	Non Ph.D					
<b>UG (BE)</b>			--	--	<b>01</b>	<b>02</b>	<b>23+21</b>	<b>47</b>	<b>----</b>	<b>04</b>	<b>43</b>
Humanities											
Social Sciences											

\*NOTE: The institution should clearly give information about the faculty in each approved course(s) separately without any ambiguity.

12 ii) (b) Details of the Full Time Teaching Faculty exclusively appointed and working for the AICTE approved programme with designation, date of birth, qualification alongwith class / division obtained, experience, date of joining and pay scale (Programme wise). **Annex. – 03 & 04**

**Important Note:**

1. The institution is required to submit:

- A statement signed by each faculty member stating that he / she has been appointed and is working exclusively for the AICTE approved programme in the institution.
- An affidavit from the Chairman of the Trust / Society / Director of the institution stating that faculty members mentioned in the section 12 of the compliance report are exclusively teaching for the AICTE approved programme / institution.

2. The faculty in Humanities & Sciences / General subjects should be specifically mentioned.

12 ii) (c) Information about stability of the Faculty (separately for each Programme).

S. No.	Programme	Category	Period of appointment				Total
			Less than 6 Months	Between 6 Months to 1 year	Between 2 to 3 years	More than 3 years	
<b>1</b>	<b>BE</b>	Professors	----	----	----	----	----
		Assistant Prof.	----	----	----	03	<b>03</b>
		Lecturers	21	08	14	01	<b>44</b>
		Others	----	----	----	----	<b>47</b>

12 ii) (d) **Mode of selection of faculty and staff:** *As per State Govt. rules.*

**Name of the newspapers in which advertisements are placed and their circulation status**  
*Dainik Baskar, Dainik Navbharat*

**Constitution of the selection committee** *By the Executive Council of University and Selection Committee of Government*

**Whether University representative is invited in the selection committee meeting.** Yes  No

12 ii) (e) **Details of Technical / Administrative / supporting Staff**

S.No	Category Staff	Number
1	<b>Technical Supporting Staff</b>	
	a) Workshop Attendant	-----
	b) Workshop Technician	-----
	c) Laboratory Assistant	05
	d) Librarian	01
	e) Assistant Librarian	-----
	f) Programmer	01
	g) System Analyst	-----
	h) Others (Computer Lab in-charge, Lab Attendant etc)	Lab Technician – 06 Instructor – 03 Technical Assistant – 09 Skill Attendant – 03
2	<b>Administrative Staff</b>	
	a) Administrative Officer	-----
	b)Accounts Officer/Assistant Account Officer/Head Clerk/Accountant	00 / 00 / 02 / 03
	c) Clerks	13
	d) Others	Steno / Steno-typist – 02 Computer Operator – 02 Peon – 13

13. **Strengths & Weaknesses of the institution in terms of Teaching Methodology/Transaction of Syllabus /Innovations /best practices (if any)/ industrial project / Industrial consultancy / research taken up for industry and amount granted thereby:**

14. Students data and pass % since last three years. [Only First Year]

S.No.	Course	Year	Sanctioned Intake	Students Admitted	Students Passed out in first attempt	% of Students passed in first attempt	% of Students passing out with Distinction	% of Students with 1st Division	% of Students with IInd Division
1	BE	2006-07	240	237	69/237	30%			
		2007-08	308	288	88/288	30.56%			
		2008-09	308	284	93/284	30.5%	First Sem		

NOTE: Average result of two Semesters in case of Semester system

15. i) Total no. of students placed by the Institution through its Placement Cell (Discipline wise)

**-NA-**

Year	Discipline	Total no. of students passed out (last 3 years)	Total no. of students placed through placement cell (last 3 years)

15 ii) Provide details of companies/Industries, which visited the institute for placement since the last three years. **-NA-**

S.No.	Year	Name of the Company/Industry	Number of Students placed

16. Utilization status of grants received under various schemes of AICTE (R&D, MODROB, Faculty development, IIPC etc for the last three years). **-NA-**

S.No	Name of the Scheme(s)	Grant sanctioned (Amount & Date)	Grant utilized	Whether utilization certificate submitted, if yes amount for which submitted	Major impact

**17. Library facilities**

A Total area of the library - *200 m<sup>2</sup>*

B Seating capacity of the library - *10*

C Reprographic facility (yes / No) - *YES*

D Working hours of library – *10:30 AM to 05:30 PM*

E Library Networking facility (yes / No) - *NO*

F Usage data of the library (in terms of books issued to the faculty & students etc.) - *Books are regularly got issued by the Students throughout the session.*

G Annual library budget (% of annual student fee collected) – **Annex. – 05**

H Details of the library staff with qualifications and pay scales – **Annex. – 06**

I Details of the library facilities

S.No	Course(s)	Number of titles of the books	Number of volumes	Journals	
				National	International
1	<i>BE</i>	<i>7953</i>	<i>23525</i>	<b><u>Annex. – 07</u></b>	

**18. Details of Laboratories & Workshops **Annex. – 08****

S.No	Name of the Course	Name of the laboratory/workshop	Total Area of lab/workshop	Major equipment

19. **Computer Facilities for the existing programme(s)**

S.No	Particulars	Requirements as per Norms (1:4 all undergraduate UG Programmes and 1:2 for MBA/MCA/ PGDM/ PGDBM)		Availability
1.	No of Computer terminals	P - IV		183
2.	Hardware Specification			80 GB HDD, 256 MB RAM, 15" Monitor, 1.44 MB Floppy Drive, Combo Drive, MM Keyboard, Optical Mouse
3.	No of terminals of LAN/WAN			150
4.	Relevant Legal Software	Application	System	Application
				System
5.	Peripheral(s)/ Printers			15
6.	Internet Accessibility (in kbps & hrs)			256 Kb/S

Whether the computer facilities are suitable for the existing programmes? Yes  No

20. **Building: Annex. – 09**

1. Available Built up area per student \_\_\_\_\_  
 2. Total Built up Area for the existing programme(s)

Particulars	Area required as per norms (Sq.M)	Building with RCC Roof (Sq.M)	Building with Sheet Roof (if suitable for Educational Institution) (Sq.M)	Total sanctioned intake (last 4 yrs. for Engg./Pharmacy/ HMCT/ Arch. etc. 2 yrs. MBA/ PGDBM and 3 yrs. for MCA)	Built up area per student	Total Area Available (Sq.M)
Instructional Area (Carpet Area)						
Administrative Area (Carpet Area)						
Amenities (Carpet Area)						
Circulation & Others						
<b>Total</b>						

21. **Instructional Area for the existing programme(s) Annex. – 10**

Particulars	Number of rooms		Carpet area of each room	
	Requirement as per norms	Available in the institution	Requirement as per norms	Available in the Institution (Sq.M)
Class Rooms				
Tutorial Hall				
Drawing Hall (*)				
Computer Centre				
Library				
Laboratories & workshops				

❖ Whether any academic activity is being carried out in the basement  
If yes, give details. Yes  No

❖ Whether a barrier free environment has been created in the building for physically challenged persons. Yes  No

❖ Whether the Classrooms, Tutorial hall, Drawing hall, Computer centre, Library, Laboratory and Workshops are well equipped for the existing courses. Yes  No

## 22. Land Availability Annex. – 11

Land Category <i>(Rural/ District Head Quarter/ State Capital/ Metropolitan city/ Mega City)</i>	Area required as per Land Category (Acres)	Total Area available (Acres)
	40 Acres	40 Acres

(a) Whether the said land is demarcated by fencing/ boundary wall for the institution *(Tick ✓ appropriate box)* Yes  No

(b) Whether the land is contiguous *(Tick ✓ appropriate box)* Yes  No

If Not, Number of plots  Distance between the plots (Sq.M)

(c) Whether the surroundings of the institution are suitable for educational purpose. Yes  No

## 23. Availability of other facilities:

S.No.	Parameter	Availability
1	All Weather Approach Road (cemented / kuchha)	YES
2	Potable Water Supply System (own bore well / municipal corporation)	Own Bore
3	Electrical Generator (5kv, 5-10 kv, 10-15 kv, more than 20 kv)	NO
4	Students' Canteen	YES
5	Students' Common Room (Boys / Girls)	YES
6	Hostel	NO
	If no hostel facility is available, whether arrangements have been made for boarding and lodging of students near to the institution, if yes mode of travel from the place of stay to the institution	
7	Principal's Quarters	NO
8	Digital Library	YES
9	Quarters for Faculty	NO
10	Guest House	NO
11	Parking facilities	YES
12	Medical facilities (full time / part time doctor / dispensary)	YES
13	Insurance facilities	NO
14	Telephone booth	NO
15	Gymnasium /indoor / outdoor stadium	NO
16	Rainwater-harvesting facilities are available	YES
17	Post office facility	NO
18	Bank facility	NO
19	Transport facility for day scholars	NO
20.	Reprographic facilities in the Institutions.	YES
21.	Barrier free environment for physically challenged.	YES

### Fee Structure of the Institution

24. S.No.	Category	CET quota		Management quota	
		Fixed by the State Fee Committee	Being charged by the Institution	Fixed by the State Fee Committee	Being charged by the Institution
1.	Admission Fee				
2.	Tuition Fee	<b>18,000.00</b>			
3.	University fee (Examination fee, Registration fee etc.)		<b>2,695.00</b>		
4.	Hostel fee (Rent etc.)				
5.	Laboratory fee				
6.	Library fee				
7.	Any other				
<b>Total Fee</b>		<b>18,000.00</b>	<b>2,695.00</b>		

### 25. Financial Position

(i) Whether applicant has opened a bank account in the name of the Society/ Trust for the existing institution Yes  No

(ii) Source of income & expenditure during the last year Annex. – 05

S.No.	Source of Income	Rs. (in lakhs)	Expenditure during the last year	Rs. (in lakhs)
1.	Central Government		Salary of Full-Time Faculty	
2.	State Government		Salary for Visiting/Adjunct faculty	
3.	University Grants Commission		Salary of Non-Teaching Staff	
4.	Other Central/State Govt. Bodies		Library	
5.	Private Trust		Computer Centre	
6.	Donations		Equipments Labs and Workshops	
7.	Student Fees		Building	
8.	Internal Revenue Generation		Others (please specify)	
9.	Others (please specify)			
<b>Total</b>				

### (iii) Details of Operational funds

S.No.	Name of Bank With Branch & Full Address	Account No.	Cash Balance (in lakhs)	FDR, if any (Excluding joint FDR submitted to AICTE)	Total Amount (in lakhs)
1	Axis Bank, Tagore Nagar, Raipur (C.G.)	537010100008297			

**Declaration:**

It is certified that:

- a) Existing Courses are being conducted as per norms, standards and guidelines of the AICTE.
- b) All the physical deficiencies stated in the last approval letter have been complied with.
- c) The AICTE pay scales are being paid to the faculty members.
- d) The admissions are made on merit and no capitation fee or donation of any kind is charged for admission.
- e) The teaching faculty has been recruited as per qualifications and experience laid down by AICTE.
- f) The tuition and the other fee is being charged as prescribed by the Competent Authority.
- g) No new course has been started (since the last approval by AICTE) without prior approval of AICTE.
- h) The institution is not running any courses not approved by AICTE in the premises of the AICTE approved institution.
- h) The intake in any of the AICTE approved course has not been increased beyond the sanctioned intake, without prior approval of AICTE.

**I/We solemnly declare that no information has been withheld and all the information provided in this Compliance Report is correct. If any information is found to be incorrect or false, I/We understand that proposal shall be liable for rejection.**

Date: .....

**Name and Signature of the Authorized Signatory of the institution with seal**

Place:.....

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**List of Annexure's to be submitted along with the Compliance Report**  
(Annexures should be strictly submitted in the following order alongwith index and page numbers and signed by the authorized signatory).

- Annexure 1 Copy of Mandatory Disclosure.**
- Annexure 2 Faculty & Staff**

**(A) Existing faculty:**

The following documents should be submitted for each of the existing faculty members in the serial order as mentioned **in the section 12. ii b)** of the compliance report.

- 1) One page biodata alongwith attested passport size photographs (with details covering number of papers published, books written, summer winter schools attended, R&D projects undertaken etc.).
- 2) Copies of appointment letters with terms and conditions of appointment and joining report.
- 3) Acquittance roll of Faculty / Non-teaching staff for the current and previous year.
- 4) Salary register of faculty/proof of salary paid to the staff along with TDS records.

**(B) Additional faculty appointed.**

The following documents should be submitted for the additional faculty members appointed.

- 1) Copy of the advertisement.
- 2) Details of the number of candidates applied and called for interview.
- 3) Selection Committee minutes and recommendations.
- 4) Approval by the Governing body or board of governors.

- 5) One page biodata of the appointed candidates.
- 6) Appointment letter and joining letters of the appointed faculty.

(C) The institution is required to submit a statement signed by each faculty member stating that he / she has been appointed and is working exclusively for the AICTE approved programme in the institution.

(D) An affidavit from the Chairman of the Trust / Director / Principal of the institution stating that faculty members mentioned in the section 12 of the compliance report are exclusively teaching for the AICTE approved programme / institution is required to be submitted by the institution.

**Annexure 3 Details of the Built-up Area.**

- Details of instructional area, administrative area, amenities area & circulation area (excluding play grounds, residential area, parking space and open air theater) duly certified by Registered Architect.
- Approved building plan with total area of built-up space.
- Building completion certificate from competent authority.
- Details of proposed/under construction area. (if any)

**Annexure 4 Photographs and Video CD**

- The Institution is required to submit a group photograph with name underneath of all the faculty members and staff (Technical and Non-Technical, etc. separately) along with the head of the Institution.
- Photograph (color) of the building attested by the Chairman/Secretary of the Trust/Society.

**Annexure 5 Correspondence related to AICTE Approval.**

- Copy of the first approval of AICTE
- Copies of subsequent extension of approval letters of AICTE
- Latest Affiliation of University
- Details of reduction in intake last year, if any.
- Documents related to penal action against the Institution by the University/State/AICTE last year, if any.

**Annexure 6 Details regarding workshop, laboratories, library and computers– Course-wise**

- Stock Register of Library Books (copies of last five pages to be submitted)
- Usage register of books (copies of last five pages),
- Stock registers of Computers, equipment
- Internet facility, (Type and bandwidth details)
- Copies of Cover page of all journals (last six months) Cover Page of all Journals to bear the stamp of the institution.
- List of laboratories available with area of each lab and major equipments.

**Annexure 7 Students data.**

- Course-wise number of Students admitted in the previous year.
- Percentage of Pass in each course for the last three years. (A copy of the affiliating University Results of the last three years to be provided.)
- No. of students admitted under PIO / Foreign Nationals (with passport details and account and currency in which fees have been paid).

**Annexure 8 Land details.**

- A copy of original Land documents.

**Annexure 9 Financial details**

- Audited Statement of accounts of the institution
- Latest bank statement, funds available in the FDR and Saving Account/Current Account
- A copy of fee receipts with details of the fee being charged from the students.
- TDS Certificate in respect of the Income Tax deducted from salary of faculty members.